You are invited to bid on the following printing project:

Title: Business Cards

Quantity: 16 different cards total - 500 each of 11 cards and 1000 each of 5

cards

Size: 2" x 3.5" no bleed

Pages: prints one side

Color: 2/0, PMS 286 + black

Copy: Mac formatted PDF file

Stock: 80# Cougar opaque cover FSC white

Proofing: email digital proof for review and approvals

Finishing: trim to size

Packing: Pack each card individually in its own box suitable for reshipping

Delivery: Albany NY

Total Bid: \$ 156.00 / 16 cards

Total bid must include ALL COSTS necessary or incidental to proper execution of the publication including FOB dock delivery to Mailroom.

* Pricing Assumes print-ready files

BID DUE DATE: TIME:		A CONTRACTOR OF THE PROPERTY O	TITLE: Fact Sheets							
	DIRECT QUESTIONS TO and RETURN COMPLETED BIDS TO:									
Didder QeESTIONS	TO and RETURN CO	WILETED BIDS IV	J.							
N CC PIL			T							
Name of Company Bido	ling:		Bidder's Fed	ieral Ta	x Identificat	ion No.:				
Street	City	State	Zip		County	vi				
The term "principal place A company's principal pl place of its board of direwhere the administrative principal place of busine of incorporation. In sum, If the above address is a below:	Is the above your company's principal place of place of business? Yes No The term "principal place of business" is defined as follows: A company's principal place of business is generally considered to be the enterprise's main office, where the regular meeting place of its board of directors occurs, and where a company's business is managed, conducted and directed, regardless of where the administrative departments or the physical property of the business are located. For purposes of determining the principal place of business, a foreign business enterprise's principal place of business is not necessarily the same as its state of incorporation. In sum, the determinate is where the actual "business" of the corporation takes place. If the above address is not your principal place of business, indicate the full address of your principal place of business below:									
☐ WE REQUEST REMO	OVAL OF OUR NAME				LE.					
Bidder's Signature:		Printed	or Typed Name:							
Title:		Date:								
Phone : ()	- ext () Toll Free	e Phone : ()	-	ext ()			
Fax : ()	- ext () Toll Free	e Fax : ()	_	ext ()			
E-mail Address:			y Web Site:							
Address where print ma	nufacturing is to be per	rformed:								
Preparatory:	8									
Printing:										

PRICE LIST

Federal ID#:

BIDDER:

ITEM: Fact Sheets

		Unit	Total						
	Quantity	Price	Price						
PRINTING*: 7 various 8.5" x 11" 4 color sheet	s 30,700 total	@\$ <u>94.68</u> /M	=\$2906.68						
PREPARATORY ITEMS: Assemble and output			= \$ 100						
Color proof	1 proof of 7 individua	al sheets	= \$ \ \NC						
Author Alterations		=\$ 65.00							
GRAND TOTAL BID for 30,70	GRAND TOTAL BID for 30,700 sheets: $= \$ 297 .68$								
* PRINTING: includes all production costs except preparatory, ie: includes but not limited to; paper, stripping, bindery, packing and all shipping.									
PAPER: State manufacturer, brand name, weight and finish. Proposed stocks that are not at least equal to bid specifications will result in rejection of the bid proposal. Paper must be a mill brand and clearly specified below. An "as specified" response shall mean the exact paper listed in this bid.									
Proposed Stock:									
Do you guarantee delivery?	YES or NO (circle	e one)							
Authorized signature:									
	Name	Date	Phone						

METHOD OF AWARD: Award will be made based upon the Grand Total bid from a qualified vendor with a proven ability to meet deadline.

*** **GRAND TOTAL BID:** shall include ALL COSTS necessary or incidental to proper execution of the publication including FOB dock delivery to the Department, Scotia, NY. Any difference or additional costs must be clearly marked on this price list and extended into the grand total. The Department reserves the right to accept proposed deviations and/or qualifications that it determines are in the best interest of the State and to reject proposed deviations and/or qualifications which are considered not to be in the best interest of the State.

PAYMENT: Payment cannot be processed by State facilities until the contract items have been delivered in satisfactory condition. All materials (film, scans, photos, artwork, etc.) are the property of the Department and must be returned before payment will be processed. Payment will be based on any invoice used in the vendors normal course of business, however, such invoice must contain sufficient data including but not limited to, Contract No., description of material, quantity, unit and price per unit as well as the Federal ID number. Vendor is reminded that all items listed in the preparatory section are estimated quantities. Vendor may bill only for work actually rendered. Any

BID DUE DATE:	TITLE: Brochure								
TIME:	INVITATION FOR BIDS NUMBER:								
DIRECT QUESTIONS TO and RETURN COM	PLETED BIDS TO	:							
Name of Company Bidding: Bidder's State Finance System Identification No.:									
Name of Company Bidding:		Blader's State	Financ	e System 10	enuncau	on No.:			
Street City	State	Zip		County					
i İ									
Is the above your company's principal place of p	lace of business?	Yes	1	No					
The term "principal place of business" is defined as	follows:					652			
A company's principal place of business is generall	y considered to be th	e enterprise's m	ain offic	e, where the i	regular m	eeting			
place of its board of directors occurs, and where a where the administrative departments or the physic									
principal place of business, a foreign business enter	rprise's principal pla	ce of business is	not nec	essarily the s	ame as its	state			
of incorporation. In sum, the determinate is where t									
			c	,					
If the above address is <u>not</u> your principal place of below:	of business, indicate	the full address	of your	· principal p	lace of bi	isiness			
below.									
If you are not bidding, place an "x" in the appropria	te box and return this	page only.							
TWE ADE INIADIE TO DID AT THE TIME D	ECALISE								
☐ WE ARE UNABLE TO BID AT THIS TIME B	ECAUSE					· ·			
☐ WE REQUEST REMOVAL OF OUR NAME F	ROM THE MAILING	G LIST FOR TH	IS TITI	E.					
Bidder's Signature:		r Typed Name:							
Title:	Date:								
Phone : () - ext() Toll Free	Phone : ()	-	ext ()			
Fax : () - ext() Toll Free	Fax : ()	-	ext ()			
E-mail Address:	Company	Web Site:							
Address where print manufacturing is to be perf	ormed:								
· · · · · · · · · · · · · · · · · · ·									
Preparatory:									
Printing:									

PRICE QUOTE

BIDDER:	FEDERAL ID#:							
ITEM: Brochure								
*PRINTING(*includes all costs except	preparatory, ie: pape	er, bindery, packing, shipping):						
Estim	ated Quantity	Unit Price Total Price						
4/4 color, 17" x 22" then folds	5M	$\frac{272}{m} = \frac{360}{}$						
PREPARATORY:								
4C pages 17" x 22" - Process and output	t 2-4C pages	$pg = \bigcup \mathcal{D}$						
Color proof	1	s INC						
Authors Alterations	1 hr	s_65						
**GRAND TOTAL BID:								
GRAND TOTAL BID.	5,000 brochures	s 1425						
* DDINTING includes all production of	osts avaant nranarata	one includes but not limited to						
* PRINTING: includes all production of paper, bindery, packing, shipping.	cosis except preparati	ory, ie. includes but not immed to,						
** GRAND TOTAL BID: shall include the publication including FOB inside do must include all handling and processing printing. Any difference or additional cointo the grand total. The Department res qualifications that it determines are in the and/or qualifications which are consider	ck delivery to the De g costs for assembling ests must be clearly merves the right to accurate best interest of the	epartment, Scotia, NY. Cost for output g and the make ready of the files for narked on this price list and extended tept proposed deviations and/or State and to reject proposed deviation	t					
Do you guarantee delivery? YES o	or NO							
circle	one	Authorized Signature Date)					
*** RECYCLED CERTIFICATION: Affidavit of Recycled Content for the protection Agency (Fig. 1).	oposed paper verifying							
PAPER: State manufacturer, brand name equal to the bid specifications will result and clearly specified below.			nd					
Proposed 70# text:								
Mill:		***Recycled Content:						
METHOD OF AWARD: Award will be vendor with a proven ability to meet dea	_	the Grand Total bid from a qualified						

BID DUE DATE: TIME:		TITLE: POST CARD INVITATION FOR BIDS NUMBER:							
DIRECT QUESTIONS TO and RETURN COMPLETED BIDS TO:									
Name of Company Bidding:			Bidder's Ven	dor Ident	ification No).:			
Street	City	State	Zip		County				
Is the above your company's p	rincipal place of plac	e of business?	Yes	No)				
The term "principal place of busi A company's principal place of b	ness" is defined as fol	lows:		nain office	where the r	eogular n	antina		
place of its board of directors oc	curs, and where a con	npany's business i	is managed, con	iducted and	d directed, r	egardles:	s of		
where the administrative departments of business, a for	nents or the physical p	property of the bu	siness are locate	ed. For pu	rposes of de	termining	g the		
of incorporation. In sum, the deta	erminate is where the	se's principal pic actual "business	" of the corpora	tion takes	place.	ine us ii.	sine		
If the above address is <u>not</u> you	r principal place of h	usiness indicate	the full addres	es of vour i	orincinal ol	ace of bi	isiness		
below:	principal place of b	usmess, muicate	the run addres	is or your j	ormerpar pr	acc or be	13111033		
If you are not bidding, place an "	x" in the appropriate b	oox and return thi	s page only.						
☐ WE ARE UNABLE TO BID.	AT THIS TIME BEC.	AUSE							
					7				
☐ WE REQUEST REMOVAL (Bidder's Signature:	JF OUR NAME FRO.		or Typed Name:		3.				
			(T)(*)						
Title:		Date:							
Phone : () -	ext ()	Toll Free	Phone : ()	- 8	ext ()		
Fax : () -	ext ()	Toll Free	Fax : () .	28	ext ()		
E-mail Address:		Company	Web Site:						
Address where print manufact	uring is to be perform	ned:							
Preparatory:									
Deinting:							*		

PRICE QUOTE

BIDDER:		SFS ID#:
ITEM: Postcard		
*PRINTING (*includes all cos	ts except preparatory, ie: paper, Estimated Quantity	bindery, packing, shipping): Unit Price Total Price
4/1 color, 5" x 7" flat full bleed	3.5M	$\frac{8339}{m} = \frac{291.87}{1}$
PREPARATORY: 4/1 color, 5" x 7" flat - Process	and output	\$ 100
Color proof	1	SINC
Authors Alterations	1 hr	s_65_
**GRAND TOTAL BID:	3,500 cards	<u>\$356.87</u>
* PRINTING: includes all produpaper, bindery, packing, shippin		, ie: includes but not limited to;
the publication including FOB is all handling and processing cost difference or additional costs mu- total. The Department reserves t	nside dock delivery Scotia, NY s for assembling and the make rust be clearly marked on this priche right to accept proposed devict of the State and to reject proposed.	ry or incidental to proper execution of 12302. Cost for output must include ready of the files for printing. Any ice list and extended into the grand iations and/or qualifications that it bosed deviations and/or qualifications
Do you guarantee delivery?	YES or NO circle one	Authorized Signature Date
Days required to prep, proof, pri		-
表	. •	roposed stocks that are not at least proposal. Paper must be a mill brand
Proposed 12pt C1S:		
Mill:		
Recycled Content:		
METHOD OF AWARD: Awar vendor.	rd will be made based upon the	Grand Total bid from a qualified

BID D	UE DATE	:				E: Guide	R RIDS	NIIM	RFR.			
DIRE	TIME: INVITATION FOR BIDS NUMBER: DIRECT QUESTIONS TO and RETURN COMPLETED BIDS TO:											
											*	
Namo	of Compar	ny Didd	lings				Didde	wis Fod	aral Ta	v Idonti	fication No.:	
Name	oi Compai	ny Diad	mg.				Didde	1 5 1 60	Ciai ia	A Identi	ilcation No	
Stree	t			City	***************************************	State		Zip	*****	Co	unty	
				ncipal place of			<u> </u>	es _		No		
				ess" is defined siness is genera			e enterr	rise's n	ain off	ice wher	e the regular r	neetina
place	of its board	of direc	ctors occi	urs, and where	a company	y's business i	s manag	ged, con	ducted	and dire	cted, regardles	s of
				ents or the phys ign business en								
				minate is wher								
If the	above addi	ress is <u>n</u>	ot your	principal place	of busine	ess, indicate	the full	addres	s of you	ır princi	ipal place of b	usiness
below	:											
If you	are not bide	ding, pla	ice an "x	" in the appropr	riate box a	nd return this	s page o	nly.				
□WE	ARE UNA	BLE TO	O BID A	T THIS TIME	BECAUS	E						
□WF	REOUEST	ΓREMO	OVAL O	F OUR NAME	FROM TH	HE MAILING	G LIST	FOR TI	HIS TIT	LE.		
	's Signatur					Printed or						
mot d												
Title:						Date:						
Phone)	-	ext ()	Toll Free)	-	ext ()
Fax	: ()	-	ext ()	Toli Free		: ()	-	ext ()
	Address:	wint ma	nufoatu	ring is to be pe	rformed:	Company	Web S	ite:				
Adure	ss where p	imt ma	nuiaciui	ing is to be pe	i willed.							
Prepar	atory:											
Drintin	a.											

PRICE QUOTE

BIDDER:		FEI	DERAL ID#:		
ITEM: Guide					-
*PRINTING(*includes all cost	s except pre	eparatory, ie: paper	r, bindery, pack	ing, shipping):	-
	Estimate	d Quantity	Unit Price	Total Price	
4/4 color, 8 3/8 x 10 ½, 20 pgs s	self cover	20M	\$267/m	=\$ <u>534</u> 0	
4/4 color, 8 3/8 x 10 ½, 20 pgs s	elf cover	25M	\$254/m	=\$ 6352)
4/4 color, 8 3/8 x 10 ½, 20 pgs s	elf cover	30M	\$ <u>254</u> /m	=\$ 7620	
PREPARATORY: 4C pages - Assemble and output 8 3/8 x 10 ½ pages		20 4C pages	\$pg =	\$_]NC	_
Color proof		1		\$ INC	
Author Alterations		2	\$ 65 hr =	= \$ 130	
**GRAND TOTAL BID				0:-	_
		20,000 broch	ures	\$ 5470	
		25,000 broch	ures	s 6480	
		30,000 broch	ures	s 7750	
* PRINTING: includes all prod paper, bindery, packing, shipping		s except preparator	ry, ie: includes l	out not limited	to;
** GRAND TOTAL BID: shall the publication including FOB d must be clearly marked on this p the right to accept proposed devior of the State and to reject propose the best interest of the State.	ock deliver rice list and ations and/	y to the Department lextended into the or qualifications the	nt. Any difference grand total. The nat it determines	ce or additional e department re s are in the best	l costs eserves interest
Do you guarantee delivery?	YES or No	0	Authorized Si		
	circle one		Authorized Si	gnature	Date
Paper: State manufacturer, bran- to the bid specifications will resu clearly specified below. An "as s	ılt in rejecti	on of the bid prope	osal. Paper mus	t be a mill bran	d and
Proposed Text:		Mill:			